



Dear: Scholarship Award Winner

Congratulations! The Dallas Hunter Jumper Scholarship Circuit (DHJSC) has awarded you \$500 for 1st place, \$400 for 2nd place, \$300 for 3rd place, \$200 for 2nd 4th place, \$100 for 5th place or \$50 for 6th place in scholarship funds for your participation in last year's show season. The Equestrian Scholarship Program (ESP) will manage your scholarship fund. You will receive this letter each time ESP receives scholarship funds in your name. Please keep this letter for future reference as ESP does not send annual statements to individuals.

To manage your scholarship funds, ESP will need your social security number and projected (or actual) date of high school graduation. Please provide this information on the bottom of this letter, cut it out and mail it to the address at the top of this letter. We will use your social security number for identification and tax purposes only. Your social security number will be held in the strictest of confidence. If you move, change your address or other contact information, please let us know immediately.

Scholarship Policy

Your funds are available until you reach the age of 25, or six years from the date you graduate high school, or if you have already graduated high school, six years from the date you won the scholarship (you can continue to earn scholarship funds through the age of 21). If you are an adult at the time you earned scholarship funds, you may transfer your funds to an individual under the age of 21, or for continuing education.

You may use the funds at the following approved educational institutions: accredited universities or colleges, business schools, continuing education courses, professional development seminars, technical schools, trade schools and vocational schools. ESP approves the eligibility of all requests and all decisions are final. Scholarship checks will be mailed back to you within 10 business days of receipt of approval. These checks will be made to the recipient, not the institution.

The scholarship funds may be used for: tuition, housing, books, required class supplies and equipment necessary for the successful completion of a course or program. Scholarship funds may not be used for transportation expenses, clothing expenses, private tutors' fees, elementary or high school tuition or normal class supplies paper, pens, etc.).

You may access your scholarship funds by requesting a personal reimbursement of funds expended. All personal reimbursement requests must include a receipt. Enclosed is a form for your convenience in requesting scholarship funds. You only need to send one form per request, regardless of how many different scholarships amounts you have received.

NCAA athletes and prospective NCAA athletes need to be aware of the rules and regulations concerning scholarship funds earned as a result of athletic competition. Prior to enrollment, anyone competing in the NCAA should meet with the institution's athletic department to discuss use of funds earned.

The use of scholarship funds may have tax implications. You should read IRS Publication 520 (Scholarships and Fellowships). If you have any questions regarding tax implications, please contact the IRS or your financial advisor.

Sincerely,

DHJSC Board Members

Recipient Name: _____

Mailing Address: _____

City/State/Zip: _____

Email address: _____

Social Security Number: _____

Barn you rode with: _____

Years on the circuit: _____

Horses Name(s): _____

Please include a paid receipt of your tuition or housing bill along with paperwork.

If you have copies of your winning certificates please include those as well as they speed up the process.

Thank you so much

Return this completed portion to:

DHJSC C/O
Julie Holmquest

430 Devonshire Drive

Prosper TX 75078

Or you may email it to

Jholmquest@gmail.com

Questions? Please contact

Julie Holmquest (214) 724-6017
